



*Disciples of Jesus, discipling in love.*

## **Financial Management Plan for St. Nicholas Community Center, Karen Kenya**

Church of the Apostles maintains an ongoing mission program to support the Anglican Church of Kenya orphanage named Saint Nicholas in Karen Kenya. The orphanage currently has 38 children in residence, from age four to students in Class 8 (eighth grade). Approximately 10 other Saint Nicholas children are in high school and board at schools throughout central Kenya. Seven Saint Nicholas kids are enrolled in post-secondary education (college or trade school).

The current supporters of Saint Nicholas include members of Church of the Apostles (and their relatives), members of other Anglican churches from Northern Virginia and other Christians. The strategy is to have a sponsor from among the supporters for each child and that their annual contributions averaging \$700 to \$1,000 per year.

Funding provided to Church of the Apostles is placed in one of the following four accounts, based on the intent of the donor or the instructions provided with the funding:

**St. Nicholas - Sponsorship (470-090)** – Funding provided by sponsors of children in 8<sup>th</sup> grade and below is placed in this account. The funding is deposited unevenly over the year. The mission lead uses these funds as needed to support 6 annual payments to Saint Nicholas to pay for staff salaries, food, and other Saint Nicholas operating expenses.

**St. Nicholas - General Fund (470-091)** – Funds from donors other than sponsors and funds raised at events are placed in the general fund. The mission lead adds funds from this account to support a target amount of funds to be provided to support each of the 6 annual payments for salary, food and other expenses . Based on the overall funding posture of these two accounts, funds may also be sent to support a specific need.

**St. Nicholas - Tuition (470-093)** – Funding provided by sponsors of children in high school and additional education is placed in this account. All funds in the account are sent to Kenya for each of the 6 annual payments but maintain their identity to



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support a specific student. The funds are retained by the diocese accountant and only dispersed for tuition, upkeep and fees of that student.

**St. Nicholas - Special Projects (470-094)** – Funds that are provided for specific uses are placed in this account. Past uses include funds accumulated to buy a van, funds for school uniforms, or construction projects. The funds are usually provided in one of the 6 annual transfers when they are needed to execute the project. At times, a visitor to Saint Nichols will pay for the project which has funds in this account on an out-of-pocket basis and get reimbursed by Church of the Apostles upon return.

Church of the Apostles treats all donations as tax deductible. All donors that are identified in the donation process are provided a tax-deductible statement at the end of the calendar year. Donors that do not attend Church of the Apostles are mailed their statement.

In past years, visitors to Saint Nicholas travelled as a group. More recently, visitors travel to Saint Nicholas whenever their schedules allow, often alone. At times a sponsor will bring family and friends to share the experience of visiting and loving the children. Each visitor, as a member of the informal team, communicates their travel plans so that the transportation of letters and small gifts from all team members can be accomplished. All visitors are welcome to stay at the St. Nicholas guesthouse for a small fee per night.

In order to support donations from external organizations and matching funds from employers, The Saint Nicholas mission of the Church of the Apostles is registered on Benevity (<https://causes.benevity.org>). Projects such as construction, renovation, and other efforts are put on Benevity as they are organized to support giving and corporate matching funds. The Church of the Apostles ID number on Benevity is #454320105.

Donations for Saint Nicholas can be sent to Church of the Apostles by check to the following address:



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Church of the Apostles  
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Accounting questions should be addressed to:

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